

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	Date of meeting: Thursday 14th April 2016			
1.	Attendees and apologies			
	Present:	Bob Jones (BJ), Mary Champion (MC), Mollie Groom (MG), Dean Cobb (DC), Mike Sharp (MS), Veronica Stubbings (VS), Diana Kirby (DK), John Coole (JC), Steve Hind (SH), Jacquilay (JL), Geoff Greenaway (GG), John Webb (JW), Chris Hurst (CH), Martin Cook (MC), Mike Farrow (MF)		
	Apologies:	Allison Bucknell (AB), Spencer Drinkwater (SD)		
2.	Notes of last meeting			
		The notes of the previous meeting held were agreed at the Royal Wootton Bassett and Cricklade Area Board meeting on the 20 th January 2016 <i>Link can be found at</i> http://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=174&MId=8818&Ver=4		
3.	Financial Position			
		Financial update provided by Steve Hind		

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4.	Top 5 Priority Schemes			
a)	Issue 2015 Lydiard Green – Proposed footway	Phase 1 to 4 Road closure programmed from 23 rd May for up to 4 weeks.	<i>(Update since meeting: on schedule 23rd May, some preliminary works now ongoing and closure still in place for 23rd May if required)</i>	
b)	Issue 3469 Lydiard Millicent – Road Safety by the church	Road closure programmed for week commencing 30 th May as part of the closure for Lydiard Green footway.	For Area Board to note: road closure 23/5 to 17/6 Footway and buses – Steve Hind to advise the Parish Council if dates change Parish agreed to carry out letter drop to residents.	
c)	Issue 3136 B4069/ Bradenstoke Junction	Works programmed for 6 th June for 10 days. Liaison required with MOD.	For Area Board to note: MOD liaison still not done, but to be chased by SH. Bradenstoke PC offered to also follow up with MOD. MOD waiting for Ringway risk assessment etc. SH to follow up	
d)	Issue 4076 and Issue 4367 The Butts, Lydiard Millicent. Bus stop request	Site meeting with Dean Cobb undertaken. Really a school travel plan issue. PC need to work with school to update travel plan.	For Area Board to note: PC have discussed at last meeting to go ahead with this, requires communication with School by PC (i.e. discuss the	

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			travel plan). If no progress by next meeting issue will be closed.	
e)	Issue 4412 Traffic management/ speeding/ parking at North Wall, High Street Junction, Cricklade.	Site meeting undertaken with John Coole and Duncan May. Town council to progress approval for new parking area off North Wall.	For Area Board to note: CTC Speeding traffic and Parking issues North Wall /High Street Junction – metro count applied for. Full TC agreement in place to progress for parking on CTC land at N Wall	
5.	Other Priority schemes			
a)	Issue 3835 Tockenham C120 and C130. Signing regarding single track road and passing places.	Works complete	For Area Board to note: Completed, will be removed from log	
b)	Issue 3975 Signing at Pye Lane, Broad Town C119	To be discussed further at CATG	For Area Board to note: landowner (Andrew Law) agreed to sign. SH to discuss with landowner where signage should be on their land. Single track no passing places. Could be done under Adhoc signage – Mark Stansby	
c)	Issue 1732 Purton, Manor Hill	Footway improvement. Geoff Greenaway to liaise with landowner to enable scheme to progress.	For Area Board to note: Manor Hill – landowner not communicating with PC – ignoring letters. Established highway land.	

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			CATG have agreed to recommend to AB for funding to be set aside for the work to start. GG to copy Bob Jones into email.	
d)	Issue 4220 Spittleborough Farm, footpath from bus stop to roundabout	Lydiard Tregoze PC to follow up.	For Area Board to note: closed – no representative from PC – 1 resident request uneconomic use of CATG funds close and remove from next log	
e)	Issue 4177 Stoneover Lane, new footpath	Town Council to support/ report at CATG	For Area Board to note: Parish council having difficulty to establish land owner PC now has appointment to meet with land owner. Action before next meeting with update review for closure	
f)	Issue 4108 Greatfield/ Lydiard Millicent Parish (Greatfield Garden centre- Greenhill crossroad junction). Speed signing.	Matt Perrott to pick up an check signs/ vegetation. The works to clear the vegetation of the signage is currently being programmed for our contractor to undertake.	For Area Board to note: CATG to take advice from Mark Stansby on sign location and number, report back to next meeting. BJ to email MS to look at the spacing.	
g)	Issue 4019 C414/ Widham, Purton – traffic speed	PC to request metrocount	For Area Board to note: request put in for metro	
h)	Issue 4018 Speed limit reduction from 60 to 40mph requested. Purton to	Recommend to Area Board. Funding agreed at 50% PC, 50% CATG for speed review. Cost approx. £3k.	For Area Board to note: PC agreed 50% funding for survey (single track road HGV	

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	Greenhill crossroads.		speed 50mph) Minutes need to be clear that the speed review requested is from Packhorse Corner (north of Purton) to Greenhill crossroads (south of Purton).	
i)	Issue 4015 Lydiard Green, the Street opposite 'The Beeches' road entrance – bus stop to be made more disability friendly.	BJ and MG to arrange site visit to establish whether space available.	For Area Board to note: MG and MJ to visit and put onto minutes	
j)	Issue 3986 The Forty/The Fiddle/ Chelworth Rd. HGV damage	Mark Stansby can undertake signing review if prioritised. No cost required.	For Area Board to note: Adhoc signage – CATG prioritise for Mark Stansby to look at.	
k)	Issue 3629 Cricklade, Chelworth Rd - speeding	Metrocount has been requested.	For Area Board to note: metro done. 46mph in derestricted area. Review on speed – need CTC to agree to 50/50. If TC support CATG will prioritise <i>(Update since meeting: CTC now agreed funding)</i>	
l)	Issue 3514 Speeding at Latton Wharf. (Cricklade High St to A419	Action with Councillors	For Area Board to note: reduce speed limit. TC to be asked if they will contribute towards speed review.	

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m)	Issue 3328 Calcutt St - Damage to road and pavement. North side from bus stop to junction with Horsefair Lane.	Permanent repair required. Matt Perrott to contact Neil Way	For Area Board to note: outstanding work on BBLP contract – maintenance. BJ to take up with Bill Parks – Martin to talk with Matt Perrott for update <i>(update since meeting: meeting has taken place CTC with Jim Bailey to progress)</i>	
n)	Issue 3061 C414, Purton railway bridge to Widham. Review of speed limit	PC to request new metrocount	For Area Board to note: awaiting metro count – BJ to follow up with Vicky Oates	
o)	Tockenham - flooding	Matt Perrott to investigate	For Area Board to note: north of the abattoir. 16/17 budget to pay for this and maintenance not CAT G budget. Also mentioned flooding where Bulldog sheds used to be and also south of the Wiltshire Golf club.	
6.	New Requests / Issues			
a)	Issue 4490 Road calming required on Station Road in Purton	Submitted 17/02/16 Road calming required on Station Road in Purton. Currently there are a lot of people parking on double yellow lines mainly on the bend of the road making it unsafe to pull out onto Station Road. We as a community have suffered the loss of a child due to the unreasonable parking on this Road and	For Area Board to note: needs to go to pc and cll. Lay to take to enforcement on double yellow lines. PC to review and bring to next meeting	

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		therefore would like some action to be taken. I have taken various photos of the view I come across every time I have to put my life in danger when entering this road.		
b)	Issue 4474 Metrocount request for By Town Hall High Street	Submitted 05/02/16 Metro Count needed	For Area Board to note: metro counts – requests in – BJ to follow up with Vicky Oates	
c)	Issue 4473 Metrocount request for High Street Cricklade	Submitted 05/02/16 Urgent need for Metro Counts on Three Main roads into Cricklade on the 20MPH Limets so we can progress with our Speed Watch in these areas	For Area Board to note: metro counts – requests in – BJ to follow up with Vicky Oates	
d)	Issue 4465 HGV drivers attempting to pass through Hollow Way Bradenstoke causing damage to the verges and disruption and potential danger to residents and Emergency services.	Submitted 04/02/16	For Area Board to note: needs to go to pc and come back to CAT G	
e)	Issue 4461 Provision of Disabled Parking Bays.Disabled residents unable to park within close proximity of their dwellings	Submitted 02/02/16	For Area Board to note: disabled bays in High Street already marked up in white. Martin/SH to send clarification to pc – NPT can speak with residents who are parking in bays when they are not disabled.	
f)	Issue 4460 Parking Issue Parking of vehicles close to junction of	Submitted 02/02/16 Vehicles obstructing sight lines in relation to vehicles leaving	For Area Board to note: SH to look at and assess. CAT G	

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	Smiths Court with that of Station Road.	Smiths Court.Issues in relation to utility vehicles refuse entering and leaving Smiths Court	to prioritise. Pc talk with NPT	
g)	Issue 4459 Speed Issue. C414 Purton High Street Metro Count Request	Submitted 02/02/16 C414 Purton High Street Metro Count Request following CATG meeting of 6th January 2016 in respect of issue 3061 reduction in speed from that of 30mph to that of 20mph.Metro Count location to be sited against lighting stanchion No.46 road no. ref. 0002	For Area Board to note: metro count – BJ to follow up with VO	
h)	Issue 4458 Speeding Issue.Speed of traffic entering and leaving the village	Submitted 02/02/16 Speed of traffic entering and leaving the village.Metro Count requested has per CATG Meeting of the 6th January 2016. in respect of CATG issue 4019 . C414 north of railway bridge. Metro count devise to be sited adjacent to household recycling centre directional notice.	For Area Board to note: metro count – BJ to follow up with VO	
i)	Issue 4450 HGV traffic using inappropriate routes around the village.Several issues - HGVs trying to access the Landfill site and following Sat Nav.	Submitted 27/01/16 Several issues - HGVs trying to access the Landfill site and following Sat Nav. and coming through the village and down Witts Lane. These vehicles tend to realise they have gone the wrong way and tend to turn on The Common and turn back. Also HGVs following Sat Nav to access businesses etc. and ending up in Witts Lane and then following the Sat Nav directions up Hoggs Lane which is a single dirt track and bridleway 109 and 43. I have logged this in the past under issue 3862. There have been two reports in last week to the parish council of lorries following this route with one causing damage to property as it emerged out of Hoggs Lane into High Street.	For Area Board to note: CAT G recommend Cllr Lay talk with Mark Stansby – PC said they were unaware the issue had been raised. Cllr Lay to inform pc and have their support. (done already and email received since to confirm)	

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j)	Issue 4447 Aspen Close just off Laburnham Drive and Papple Drive; I was nearly knocked over by a speeding Royal Mail van	Submitted 26/01/16	For Area Board to note: division member to contact raiser of issue	
k)	Issue 4442 large Lorry using Hoggs Lane knocking and damaging my down pipe on the side of the house	Submitted 26/01/16 large Lorry using Hoggs lane knocking and damaging my down pipe on the side of the house on the morning of 25/01/16 this is not the first time this has happened also Hoggs lane is not wide enough to cope with large lorries using it other residents properties are being damaged too	For Area Board to note: pc made a decision not to support this – removed	
l)	Issue 4424 metro count along Chelworth Road Cricklade SN6 6HL	Submitted 15/01/16 We require a metro count to be redone as according to CATG issue 3629 the results of a previous metro count along Chelworth Road Cricklade SN6 6HL have been mislaid.	For Area Board to note: completed remove from log	
7.	Other items			

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	<p>AOB</p>	<p>Tockenham – C120 – update on resurfacing – surface dressing. MC-NFA</p> <p>Veronica – gates at Broad Town damaged in accident. Pc should contact driver to insurance claim. Highways may be able to help. PC to follow up</p> <p>John – potholes in Cricklade - use division member</p> <p>John – signpost knocked down</p> <p>Mollie – Manor Hill/Church Lane/ Etc – white lines – overrun</p> <p>RWB – repairs to pavement</p> <p>Bradonstoke – cats eyes dumped on verge after resurfacing reported to martin Cook for action</p> <p>Lyneham wants a crossing – need to put onto the issue sheet and follow procedure</p> <p>Priorities – added to list with SH approval</p> <p>parking at Smith Court, The Forty, speed review issues – B4553 to Greenhill (Purton)</p> <p>CATG authorised £3k on assessments for speeding. Recommended to AB</p>	<p>Recommended to AB</p>	
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8.	Date of Next Meeting: 1 st September 2016
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Royal Wootton Bassett and Cricklade Community Area Transport Group

Highways Officer – Steve Hind

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to the Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, **Royal Wootton Bassett and Cricklade** Area Board will have a remaining Highways funding balance of **£14886**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications